

## **Committee for Individual Community Requests.**

### **Guidelines for Due Diligence:**

Lives in Newmarket

Medical report from doctor or health care provider

Support care worker gives recommendation for device

Quote for Medical Device

Other agencies that they have contacted -Lions may work in conjunction with these agencies

Financial situation

### **Protocol:**

Request for support goes to committee

Committee does due diligence

Committee presents request to Executive Committee (if passed)

Executive makes recommendation to club –

If motion is passed by the club payment is made directly to vendor.

Please note these are guidelines for procedures that are presently being following by the committee and by committee members in the past.